

F. No. F.1/8/Pr.AO/T-II/LOC Matter/2025-26/1795-1807
GOVERNMENT OF N.C.T OF DELHI
FINANCE (BUDGET) DEPARTMENT
A-Wing, 4th Level, Delhi Secretariat., New Delhi

Dated: 16/10/2025

ORDER

Sub:- Dispensing with the procedure of issuance of Letter of Credit for better financial management - Revised procedure - Reg.

As on date, all the Civil Departments of GNCTD are operating IFMS portal for generation/submission of all kind of bills to concerned PAOs for all kind of payments. However, in case of CDDOs of PWD and I&FC all the bills are processed manually. Consequently, the Receipts and payments of CDDOs are incorporated in De-lekha (Government Accounting System of GNCTD) only after submission of monthly accounts by the CDDOs in the subsequent month. Whereas, receipts and payments being transacted by PAOs in respect of Civil Departments are incorporated in De-lekha on daily basis. Resultantly, the financial position of GNCTD as a whole cannot be assessed on daily basis. Also, in recent past in compliance of the arbitration awards, the Hon'ble High Court, Delhi has attached the cash assignment accounts of various divisions other than the respondent division.

2. Accordingly, to streamline the process of expenditure management of Works Departments (i.e. PWD & I&FC), the government has decided to dispense with the issue of Letter of Credit to the Divisions of Public Works Department and Irrigation & Flood Control Department. Henceforth, all the payments in respect of PWD and I&FC Divisions would be through Pay & Accounts Office by raising payment advice.

3. The revised procedure for payment by PWD and I&FC, in lieu of Letter of Credit (LoC), is communicated as under:-

(i) The Divisional Officers (Executive Engineers) shall after duly verifying and ensuring of the correctness of bills/claims (including part bills) in accordance with the provisions of CPWD Manual and other statutory provisions, etc., shall prepare the payment advice incorporating the details of the party viz, name, Bank account details, amount to be paid, etc. and forward the same along with prescribed Bill Form through IFMS portal to Pay & Accounts Office (PAO) for payment. The payment advice shall be jointly signed by the Assistant Accounts Officer and Executive Engineer of the Division concerned.

(ii) The PAO on receipt of the same shall arrange to make payment to the payee through electronic transfer.

4. This issues with the approval of Additional Chief Secretary (Finance).



(Shurbir Singh)
Secretary (Finance)

Copy to :-

- 1) Pr. Secretary to Hon'ble Lt. Governor, Govt. of NCT of Delhi, 6 Raj Niwas Marg, Delhi.
- 2) Secretary to Hon'ble Chief Minister, Govt. of NCT of Delhi, Delhi Secretariat, Delhi - 110002
- 3) Secretary to all Hon'ble Ministers, Govt. of NCT of Delhi, Delhi Secretariat, New Delhi-110002.
- 4) Staff Officer to Chief Secretary, Govt. of NCT of Delhi, Delhi Secretariat, New Delhi
- 5) All Addl. Chief Secretaries/Pr. Secretaries/Secretaries/Head of Departments, Govt. of NCT of Delhi
- 6) PS to Addl. Chief Secretary (Finance), Govt. of NCT of Delhi, Delhi Secretariat, New Delhi
- 7) Secretary to Legislative Assembly, Govt. of NCT of Delhi, Vidhan Sabha, Old Secretariat, Delhi-110054
- 8) Accountant General (Audit), Delhi, Indian Audit & Accounts Department, Govt. of India, Audit Bhawan, IP Estate, Delhi.
- 9) Dy. Controller General of Accounts, O/o. CGA, Govt. of India, Mahalekha Niyantrak Bhawan, Ministry of Finance, GPO Complex, Block E, Aviation Colony, INA Colony, New Delhi, Delhi 110023
- 10) Controller of Accounts, Pr. Accounts Office, GNCTD, ITO, New Delhi-110002.
- 11) Controller of Accounts, Dte. of Audit, GNCTD, Delhi Secretariat, New Delhi-110002.
- 12) Engineer-in-Chief, Public Works Department, GNCTD, MSO Building, I. P. Estate, New Delhi.
- 13) Chief Engineer, Irrigation & Flood Control Department, GNCTD, L.M. Bund Office Complex, Shastri Nagar, Delhi-110031



(D.B Gupta)

Director (Budget)